



Dreve du Pressoir, 38 1190 Forest (Brussels) Belgium

Call for Expression of Interest – Consultant

The European Cool Roofs Council is looking for a full-time consultant to support the work of the Horizon 2020 project RECO2ST.

Job description

Title of post: Research Associate in Cool Solutions Application and Energy Retrofit in the Built Environment (RECO2ST project)

FT or % P/T: Full Time

Permanent/Temporary: Temporary (12 months)

Principal location of work: Technical University of Crete, Chania, Crete, Greece

Immediate line manager: A/Professor Dionysia Kolokotsa

Qualifications required for post:

- A higher degree (MSc/MPhil/PhD) in Environmental Engineering, building energy, or related disciplines or equivalent experience

Experience required for post:

Essential: Experience within a research post relevant to building energy efficiency, energy management etc.

Experience of using dynamic thermal simulation packages such as Energy Plus, ESP-r, Design Builder etc.

Experience in project's management and communications

Good written and verbal communication skills.

Experience with data collection and data management

Desirable: Experience in using WordPress

Experience of disseminating research findings to various audiences

Experience in using Statistical Analysis Tools

Good publications record

Proven ability to work effectively within a multi-disciplinary team environment

Experience on innovation management

Overall purpose of post:

To help with the implementation of the HORIZON funded project RECO2ST

Main duties:

- Work closely with A/Professor, Principal Investigator Dionysia Kolokotsa (PI) of the HORIZON project.
- Assist in assuring that project tasks are timely completed and properly documented.
- Support of the cool materials' and application and monitoring in RECO2ST case studies
- Management of Dissemination and communication activities of the Horizon project
- Management of the website and the social medias of the Horizon project
- Liaise with the RECO2ST project partners, policy-makers, practitioners and stakeholders.
- Preparation of project reports and deliverables
- Assist with the preparation of papers for publication and make presentations at meetings and/or conferences
- Attend conferences/workshops and present papers as required
- Perform background research as required for the completion of the project activities
- Report on a regular basis to A/Professor Kolokotsa
- Assist other researchers in the Research Group (e.g. student, visitors) as required
- To contribute to the research culture of the European Cool Roofs Council
- Any other duties given by the Head of the Research Group commensurate with the level and responsibility of this post.

Closing date: 11 January 2021

Interested experts are invited to apply by submitting the following application documents:

- Curriculum Vitae (CV).
- Letter of Motivation outlining how your experience, skills and qualifications fit with the aforementioned activities.

By e-mail to ecrc@coolroofcouncil.eu by Monday 11 January 2021 the latest with reference number **(ECRC-RECOST-1)**. E-mails should not exceed 5MB.