



Dreve du Pressoir, 38 1190 Forest (Brussels) Belgium

Call for Expression of Interest – Consultant

The European Cool Roofs Council is looking for a part-time consultant to support the work of the Horizon 2020 project RECO2ST.

Job description

Title of post: Research Associate in Energy Retrofit for European Buildings (RECO2ST project)

FT or % P/T: **Part** Time

Permanent/Temporary: Temporary (12 months)

Principal location of work: Technical University of Crete, Chania, Crete, Greece

Immediate line manager: A/Professor Dionysia Kolokotsa

Qualifications required for post:

- A good BSc/BA degree in Architectural Engineering, or related disciplines
- A higher degree (MSc/MPhil/PhD) in a related discipline or equivalent experience

Experience required for post:

Essential: Experience within a research post relevant to building energy efficiency, energy management etc.

Experience in building refurbishment projects

Experience in project's management and communications

Experience of disseminating research findings to various audiences

Good written and verbal communication skills.

Desirable: Proven ability to work effectively within a multi-disciplinary team environment

Experience within an engineering/technical role

A good record of publications

Overall purpose of post:

To help with the implementation of the HORIZON funded project RECO2ST

Main duties:

- Work closely with A/Professor Dionysia Kolokotsa, Principal Investigator (PI) of the HORIZON project.
- Assist in assuring that project tasks are timely completed and properly documented.
- Management of communications and meetings for the activities of the project
- Liaise with the RECO2ST project partners, policy-makers, practitioners and stakeholders.
- Assist with the preparation of project reports and deliverables
- Attend conferences/workshops and present papers as required
- Report on a regular basis to A/Professor Kolokotsa

- To contribute to the research culture of the European Cool Roofs Council
- Any other duties given by the Head of the Research Group commensurate with the level and responsibility of this post.

Closing date: 31 December 2019

Interested experts are invited to apply by submitting the following application documents:

- Curriculum Vitae (CV).
- Letter of Motivation outlining how your experience, skills and qualifications fit with the aforementioned activities.

By e-mail to ecrc@coolroofscouncil.eu by Tuesday 31 December 2019 the latest with reference number (**ECRC-RECOST-2**). E-mails should not exceed 5MB.

